

## PRIVACY POLICY

THIS NOTICE DESCRIBES HOW MEDICAL INFORMATION ABOUT YOU MAY BE USED AND DISCLOSED AND HOW YOU CAN GET ACCESS TO THIS INFORMATION. PLEASE REVIEW IT CAREFULLY.

HELPING HANDS RECOVERY CENTER, INC uses health information about you for treatment, to obtain payment for treatment, for administrative purposes, and to evaluate the quality of care that you receive. Your health information is contained in a medical record that is the physical property of HELPING HANDS RECOVERY CENTER, INC.

How HELPING HANDS RECOVERY CENTER, INC May Use or Disclose Your Health Information:

For Treatment: HELPING HANDS RECOVERY CENTER, INC may use your health information to provide you with medical treatment or services. For example, information obtained by a health care provider, such as a physician, nurse, or other person providing health services to you, will record information in your record that is related to your treatment. This information is necessary for health care providers to determine what treatment you should receive. Health care providers will also record actions taken by them in the course of your treatment and note how you respond to the actions.

For Payment: HELPING HANDS RECOVERY CENTER, INC may use and disclose your health information to others for purposes of receiving payment for treatment and services that you receive. For example, a bill may be sent to you or a third-party payer, such as an insurance company or health plan. The information on the bill may contain information that identifies you, your diagnosis, and treatment or supplies used in the course of treatment.

For Health Care Operations: HELPING HANDS RECOVERY CENTER, INC may use and disclose health information about you for operational purposes. For example, your health information may be disclosed to members of the medical staff, risk or quality improvement personnel, and others to:

- evaluate the performance of our staff.
- assess the quality of care and outcomes in your case and similar cases; learn how to improve our facilities and services; and
- determine how to continually improve the quality and effectiveness of the health care we provide.

Required by law: HELPING HANDS RECOVERY CENTER, INC may use and disclose information about you as required by law. For example, HELPING HANDS RECOVERY CENTER, INC may disclose information for the following purposes:

- for judicial and administrative proceedings pursuant to legal authority.
- to report information related to victims of abuse, neglect, or domestic violence.
- to assist law enforcement officials in their law enforcement duties.

Public Health: Your health information may be used or disclosed for public health activities such as assisting public health authorities or other legal authorities to prevent or control disease, injury, disability, or for other health oversight activities. Descendants Health Information may be disclosed to funeral directors or coroners to enable them to perform their lawful duties.

Health and Safety: Your health information may be disclosed to avert a serious threat to the health or safety of you or any other person pursuant to applicable law.

Government Functions: Specialized government functions such as protection of public officials or reporting to various branches of the armed services that may require use or disclosure of your health information.

Workers Compensation: Your health information may be used or disclosed in order to comply with laws and regulations related to Workers Compensation.

Other uses: Other uses and disclosures will be made only with your written authorization, and you may revoke the authorization except to the extent HELPING HANDS RECOVERY CENTER, INC has taken action in reliance on such.

### Your Health Information Rights

You have the right to:

- request a restriction on certain uses and disclosures of your information as provided by 45 C.F.R. § 164.522; however, HELPING HANDS RECOVERY CENTER, INC is not required to agree to a requested restriction.
- obtain a paper copy of the notice of information practices upon request.
- inspect and obtain a copy of your health record as provided for in 45 C.F.R. § 164.524.
- request that your health record be amended as provided in 45 C.F.R. § 164.526.
- request communications of your health information by alternative means or at alternative locations; and
- receive an accounting of disclosures made of your health information as provided by 45 C.F.R. § 164.528.

### Complaints

You may complain to HELPING HANDS RECOVERY CENTER, INC and to the Department of Health and Human Services if you believe your privacy rights have been violated. You will not be retaliated against for filing a complaint.

### Obligations of HELPING HANDS RECOVERY CENTER, INC

HELPING HANDS RECOVERY CENTER, INC is required to:

- maintain the privacy of protected health information.
- provide you with this notice of its legal duties and privacy practices with respect to your health information.
- abide by the terms of this notice.
- notify you if we are unable to agree to a requested restriction on how your information is used or disclosed.

- accommodate reasonable requests you may make to communicate health information on by alternative means or at alternative locations; and
- HELPING HANDS RECOVERY CENTER, INC reserves the right to change its information practices and to make the new provisions effective for all protected health information it maintains. Revised notices will be made available to you by mail

### Contact Information

If you have any questions or complaints, please contact:

#### **HELPING HANDS RECOVERY CENTER, INC**

4101 N. Andrews Ave, Suite 209

Fort Lauderdale Fl, 33309

Phone: (954) 261-2580

## ONLINE PRIVACY POLICY

This Privacy Policy describes how and when we collect, use, and share information about you when you visit this website. By using this website, you consent to the collection, transfer, manipulation, storage, disclosure, and other uses of information collected from you as described in this Privacy Policy.

### **Personal Identification Information**

We may collect personal identification information from Users in a variety of ways, including, but not limited to, when Users visit our site, register on the site, fill out a form, and in connection with other activities, services, features or resources we make available on our Site. Users may be asked for, as appropriate, name, email address, mailing address, phone number. Users may, however, visit our Site anonymously. We will collect personal identification information from Users only if they voluntarily submit such information to us. Users can always refuse to personally supply identification information, except that it may prevent them from engaging in certain Site related activities.

### **Non-Personal Identification Information**

We may collect non-personal identification information about Users whenever they interact with our Site. Non-personal identification information may include the browser name, the type of computer and technical information about Users means of connection to our Site, such as the operating system and the Internet service providers utilized and other similar information.

## How Do We Use Visitors' Information?

We may use the information we collect from you in the following ways:

- To process a placement and/or consulting request
- To personalize your experience (your information helps us to better respond to your individual needs)
- To improve our website (we continually strive to improve our website offerings based on the information and feedback we receive from you)
- To improve customer service (your information helps us to more effectively respond to your customer service requests and support needs)
- To administer a survey or other site feature
- To send you information and updates pertaining to your placement and/or consulting request.

## How We Protect Your Information

We adopt appropriate data collection, storage and processing practices and security measures to protect against unauthorized access, alteration, disclosure or destruction of your personal information, username, password, transaction information and data stored on our Site.

## Do We Disclose Visitors' Information To Third Parties?

We do not sell or trade to outside parties the information we collect from you other than as set forth herein. We may disclose the information we collect to third parties who assist us in operating our website, conducting our business, or servicing you, so long as those parties agree to keep this information confidential. We may also release your information when we believe release is appropriate to comply with the law, enforce our site policies, or protect ours or others' rights, property, or safety.

## Online Advertising And Analytics

We may use a variety of online marketing methods including but not limited to Google AdWords, Bing Ads, Facebook, and others. While employing these methods we may track the source of clicks and actions taken on our Web site by our visitors who have clicked on our advertisements. We use third-party vendors, including Google, to show you ads on sites across the Internet. Information about how you can opt out of Google's use of cookies can be found by using Google's Ads Settings ([www.google.com/settings/ads](http://www.google.com/settings/ads)).

## Disclaimer Statement

All of the contents on this website, including any images, text, external links, graphics, or any other material posted on this website, are intended solely for informational purposes. The information contained herein may be written by non-medical professionals and is not necessarily a substitute for professional medical advice, treatment or diagnosis of any disease or disability. Please seek advice consulting a qualified medical professional with any questions that you may have regarding your physical or mental health condition(s). If you are experiencing thoughts of suicide or any other medical emergency dial 911 or visit your local emergency room.

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